TITeL OF DOCumeNT: An Ordinance Establishing the Sheriff’s Record Management System Project Fund and Establishing a Project Based Budget for Phase I of the Sheriff’s Records Management System Project.

ATTACHMENTS: Ordinance & Budget Modification Requests

SEPA review required? ( ) Yes ( X ) NO
SEPA review completed? ( ) Yes ( X ) NO

Should Clerk schedule a hearing? ( X ) Yes ( ) NO
Requested Date:

SUMMARY STATEMENT OR LEGAL NOTICE LANGUAGE: (If this item is an ordinance or requires a public hearing, you must provide the language for use in the required public notice. Be specific and cite RCW or WCC as appropriate. Be clear in explaining the intent of the action.)

An Ordinance Establishing the Sheriff’s Record Management System Project Fund and Establishing a Project Based Budget for Phase I of the Sheriff’s Records Management System Project.

COMMITTEE ACTION:

COUNCIL ACTION:
11/07/2012: Introduced
11/20/2012: Council Adopted 7-0
Ord. 2012-054

Related County Contract #: Related File Numbers: Ordinance or Resolution Number: Ord. 2012-054
ORDINANCE NO. 2012-054

ESTABLISHING THE SHERIFF’S RECORD MANAGEMENT SYSTEM PROJECT FUND AND
ESTABLISHING A PROJECT BASED BUDGET FOR PHASE I OF THE SHERIFF’S
RECORDS MANAGEMENT SYSTEM PROJECT

WHEREAS, the Sheriff’s Department requires a new records management system to
improve operations and comply with federally mandated criminal offense reporting standards,
and,

WHEREAS, the records management project will be implemented in two phases, the first
phase will include the system core function and mobile reporting, phase II will include the jail
functions and other specialized Sheriff’s office programs, and,

WHEREAS, the 2013 -2014 biennial budget includes funding for phase I of this project, and

WHEREAS, Section 6.80 of the Whatcom County Home Rule Charter allows for project-
based capital budget appropriation ordinances that lapse when the project has been completed
or abandoned or when no expenditure or encumbrance has been made for three (3) years, and,

NOW, THEREFORE, BE IT ORDAINED by the Whatcom County Council that a new fund
is hereby established effective January 1, 2013 titled Sheriff’s Records Management System
Project Fund. This fund shall be used to account for the revenues and expenditures of the
Sheriff’s Records Management System Project, and,

BE IT FURTHER ORDAINED by the Whatcom County Council that Phase I of the
Sheriff’s Records Management Project is approved with an initial project budget of $1,200,000
as described in Exhibit A.

ADOPTED this 20th day of November, 2012.

WHATCOM COUNTY COUNCIL
WHATCOM COUNTY, WASHINGTON

Dana Brown Davis, Council Clerk
Kathy Kershner, Chair of the Council

APPROVED AS TO FORM:

Civil Deputy Prosecutor

Jack Louws, County Executive
Date: 11/27/2012
## Project Title: Sheriff's Records Management System
### Project Based Budget Request: No. 1

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<th>Expenditure to Date</th>
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