Call to Order
LIFAC Committee members Charles (Chuck) Antholt and Byron Moye called the meeting to order at 6:35 p.m. Chuck provided opening remarks welcoming those in attendance and stating that ferry replacement needs to be focused on because it is the most urgent. Other issues, while important, will need to be dealt with over time. He further stated that the work of the Long Range Planning Sub-Committee will provide necessary data to the Technical Sub-Committee. The meeting was opened for Public Comment.

In attendance were: Committee members Chuck Antholt and Byron Moye; and citizens Rhayma Blake; Nancy Ging; Mary Ross; Beth Walukas; Mike Skehan; Jim Dickinson; Rich Frye; and Mike Kmiecik.

Public Comment
Members of the public were given 3 minutes each to address the Sub-Committee.

Mike Skehan stated his interest and qualifications for being considered for Sub-Committee membership. A written summary of his request was distributed to Chuck and Byron. Mike was welcomed, his previous work on Lummi Island community issues recognized, and accepted by Chuck and Byron as a Sub-Committee member.

Bud Jewell informed the group about a ferry conference in Vancouver and suggested that LIFAC recommend that the Ferry Manager from the County attend. Chuck agreed and requested that Bud send him the information so it can be forwarded to the Ferry Manager. Bud informed the Sub-Committee that he was not interested in being considered for membership.

Beth Walukas stated her interest and qualifications for being considered for Sub-Committee membership. A written summary of her request was distributed to Chuck and Byron. Beth was welcomed, her previous work in transportation recognized, and accepted by Chuck and Byron as a Sub-Committee member.

Rhayma Blake stated her interest and qualifications for being considered for Sub-Committee membership. Rhayma was welcomed, her previous work on ferry issues and PLIC recognized, and accepted by Chuck and Byron as a Sub-Committee member.

Rich Frye stated his interest, qualifications and reservations about being considered for Sub-Committee membership. Rich was welcomed, his previous work on planning recognized, and accepted by Chuck and Byron as a Sub-Committee member.

Nancy Ging stated that she isn’t able to be a full-time member, but is interested in serving in some capacity. She presented her qualifications and stated her concern about deciding on a ferry replacement without first considering the location of the dock. Chuck and Byron welcomed Nancy’s input and stated that her expertise was needed in whatever capacity she could provide it.
Mary Ross stated her concern for a stable, sustainable fare structure and her interest in participating on the Sub-Committee if fares are to be part of the discussion. She summarized her qualifications. Chuck stated that fare structure was the responsibility of LIFAC and not of this Sub-Committee.

Jim Dickinson summarized the Technical Sub-Committee activities to date, which included reporting that the Technical Sub-Committee held its first meeting last week.

Chuck and Byron stated that the Sub-Committee should have no more than 6 to 7 members and that they were happy with the those that expressed an interest in participating, and were added to the committee.

**Election of Chair**
A call was made to elect a Chair for the Sub-Committee. Chuck nominated Mike Skehan and Byron seconded. Mike was unanimously approved by the group and Chuck requested him to begin chairing the meeting starting with information about meetings and location.

** Adopt Scope of Work**
Mike stated that Sub-Committee meetings would be held every third Tuesday beginning at 6:30 p.m. and ending at 7:40 p.m. Meetings would take place at the Library as the room has been reserved for the year. If a meeting is not needed, it will be canceled, but members should calendar every third Tuesday.

Mike presented a draft scope of work and work plan for 2014-15 (see attached) that was based on Whatcom County Ordinance 2012-005, PLIC Board Draft and other community input. He highlighted four major focus areas: Demand, Finance, Planning and Alternatives. After much discussion about the purpose of the Sub-Committee’s task, process for accomplishing it, and what inputs and deliverables would be required and expected, it was decided that another meeting was necessary to continue crafting the scope of work and work plan as there were many questions about what the Sub-Committee was being asked to do.

Mike recommended that a Special Meeting of the Sub-Committee be held next Tuesday, August 26, 2014 at 6:30 p.m. in the Library. The Sub-Committee members agreed.

**Call For New Business**
There was a request to have all the documents put in central, searchable document storage. Mike will work with Nancy Ging to achieve this.

It was noted that the next LIFAC meeting will be on September 2nd.

**Adjournment/Next Meeting**
The next meeting will be a Special Meeting of the Sub-Committee and will be held on Tuesday, August 26 at 6:30 p.m. The meeting was adjourned at 7:45 p.m.

**Attachments:**
Draft Planning Meeting Scope of Work, dated August 18, 2014

Adopted Sep 16th, 2014 MS  Recorded by: Beth Walukus
Lummi Island Ferry Advisory Committee
Planning Subcommittee Scope of Work
Product of PLIC Board of Directors and Mike Skehan – 8/18/14

To better meet its responsibility to research, review, and make recommendations to the
Whatcom County Council and Executive, the Lummi Island Ferry Advisory Committee
designates a subcommittee to specifically address the following issues:

A. Long-term Planning
   a. Review the fares, revenues, costs, ridership over the past 30 years
   b. Provide an overview of the Planning Cycle Process (TIP, 14-Year
      Transportation Plan, Whatcom Council of Governments, Comprehensive
      Plan)
   c. Develop a needs assessment of Lummi Island (population growth,
      demographics, constraints, level of service, sea level rise predictions, and
      validate WCOG travel demand model for 2036)
   d. Review alternatives to the current model (demand management, land
      bridge, hybrid passenger only/car ferry options)
   e. Understand Lummi Nation long-term plans
B. Transportation to and from ferry docks (Lummi Is, Gooseberry, Alt. docks)
C. Parking
   a. Lummi Island
   b. Gooseberry Point
   c. Alternate Mainland Docks
D. Alternate docking locations
   a. Review and update existing studies.
   b. Analyze possibility of hybrid options – passenger only/car ferry operations
E. Funding Source Options
   a. Review local funding sources (Ferry District, Low Impact Development
      sources, Levies, Local Options)
   b. Review state and federal funding sources (CRAB, grants, partnerships)
F. Major Capital Issues
G. Major Operational Issues
H. Other Issues as assigned (survey of travel patterns, needs, opinions)
I. Ferry Replacement
   a. Review life cycle of the Whatcom Chief (maintenance, life expectancy,
      capital and operational costs)
   b. Analyze possible replacement vessels – used.
   c. Address ferry design and construction – new.
   d. Develop a matrix of vessel options corresponding to future needs

Coordinate inputs from Technical
Subcommittee on Ferry Vessels
Lummi Island Ferry Advisory Committee (LIFAC)
Long Range Planning Sub-Committee –August 18, 2014

WORK PLAN FOR 2014-2015

**Focus Area:** D(demand), F(finance), P(planning), A(alternatives),

**Task to:**

A. Long-term planning.

**Mike**  
B.1 Historical Data study of fares, revenue, costs, ridership for 30 years.  
**Done**

P  
B.2 ‘RoadMap’ of Planning Cycle (TIP, 14 Yr Trans Plan, WCOG, Comp Plan – 2016)

D, A  
B.3 Future needs assessment of Lummi Island (Pop, Demographics, Constraints, LOS, Sea Level Rise)

A  
B.4 Alternatives to current model (Demand Mgmt, land bridge, Hybrid Pax Only/Car Ferry options)

B. Transportation to and from ferry docks (both Lummi and GB)

A  
C. Parking. (Lummi Is, GB, Fairhaven)

A  
D. Alternate docking locations.

A, F  
D.1 Review and Update of Existing Studies

A, P  
D.2 Hybrid Options – Passenger Only/Car Ferry Operations

E. Alternate funding sources.

F  
E.1 Local Funding (Ferry District, LID’s, Levies, Local Options)

F, P  
E.2 State and Federal Programs (CRAB, Grants, Partnerships)

F. Major Capital Issues.

G. Major Operational Issues.

H. Other planning issues as assigned.

I. Final Report Documents to LIFAC and presentations to LIFAC, PW, WCC, Island, Other

ALL

Commie could use: PE, CPA, media rep, S.End Rep, Younger family rep, business rep, other?____________